KHYBER PAKHTUNKHWA
CULTURE & TOURISM
AUTHORITY

File. KPCTA/FWC/IT & General Equipment/5-10/2020/Vol.1   Dated: 24ᵗʰ Mar, 2021 /3900-3903

MINUTES OF THE PRE BID MEETING
"Purchase of IT & General Equipment"

The subject meeting held on 22-Mar-2021 (Monday) at 03:00 PM, in the office of the Manager Procurement, KPCTA, Olympic Plaza, Peshawar Sports Complex, Stadium Road, Peshawar Cantt.

PROCEEDINGS:

After recitation from the Holy Quran, Chairman Procurement Committee welcomed all the participants and asked the firm's representative to introduce themselves. The representative of the following one firms attended the pre bid meeting:

S. No.	Firms Name
1.	M/s O&A Business Machines (Pvt) Ltd.
2.	M/s Paragon Office Solutions.
3.	M/s Alliance Trading Co.

Following members of the procurement committee attended the meeting.

1. Dy. Manager IT & Database, Member
2. Dy. Manager MIS/Digitization, Member

All the representative of the firms were briefed about the bidding documents and after the detailed discussion and queries of the bidders, amendment in bidding document were recommended by the procurement committee which are mentioned below:

Sr. #	REFERENCE	ORIGINAL	AMENDED
1	Page # 39 of Bidding Documents. (Package-A), Serial No. 1 of the Schedule of Requirement i.e. Photocopier	**Printer, Copier & Color Scanner:** • 55 CPM or higher • Dual Component Machine, • Paper Size: A4, Legal, A3 • Hard Disk 250GB or above • RAM 2GB or above • Drum Life = 500,000 copies/pages or above • Toner Life = 100,000 copies/pages or above • Touch Display screen • Automatic Double Side Printing • Automatic Double Side Scanning • RADF, DSDF, Auto Duplex, Network, Mobile Support, A3 Color Scan, Direct print from USB	**Printer, Copier & Color Scanner along with console:** • 65 CPM or higher • Dual Component Machine, • Paper Size: A4, Legal, A3 • Hard Disk 250GB or above • RAM 2GB or above • Drum Life = 500,000 copies/pages or above • Toner Life = 100,000 copies/pages or above • Touch Display screen • Automatic Double Side Printing • Automatic Double Side Scanning • RADF, DSDF, Auto Duplex, Network and wifi, Mobile Support, A3 Color Scan, Direct print from USB

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		• Moveable Steel trolley, • Stabilizer 3KVA (Servo Motor). • 1 Year Warranty	• Stabilizer 3KVA (Servo Motor). • 1 Year Warranty
2	Page # 41 of Bidding Documents. (Package-B), Serial No. 1 of the Schedule of Requirement i.e. Fax Machine	**Laser Fax:** • 10 ppm Laser printing (A4) on plain paper • 600x600 DPI Printing Resolution • Paper Size: A4 / Letter / Legal • Fax Speed: 33.6 kbps Modem • Copier Function • LCD Display • Caller ID • Navigation Key • Auto Document Feeder • 1 Year Warranty	**Thermal Fax Machine:** • Caller ID Ready • Automatic Paper Cutter • Out of Paper Reception • Navigator Key for Easy Operation • Automatic Document feeder (10 pages) • Voice time/day stamp • Polling function • Copier function • Tone remote control • Electronic volume control • Voice guidance • 1 Year Warranty
3	Page # 41 of Bidding Documents. (Package-C), Serial No. 1 of the Schedule of Requirement i.e. Group Video Conferencing System	**• Required Qty: 02** **Specifications:** Supply with Installation & Configuration HD Video Camera 9x Zoom or Above Zoom Smooth motorized pan, tilt and zoom controlled from remote or console Pan +/- 90°Tilt +35° / -45 10x lossless HD zoom Field of View Diagonal: 90°, Horizontal: 82.1°, Vertical: 52.2°, Full HD 1080p 30fps (H.264 UVC 1.5 with Scalable Video Coding (SVC)) Autofocus 5 camera presets, Far-end control (PTZ) of Cam product (with supported services) Camera, speakerphone, and call control IR 8.5 m CR2032 battery (included) SPEAKERPHONE Full-duplex, Acoustic echo cancellation Noise reduction technology Ultra-wideband audio Sensitivity: -28dB +/-3dB Distortion: <5% from 200Hz HUB / CABLES / POWER Central Hub connects and powers all components 01 Year Warranty	**• Required Qty: 03** **Specifications:** Supply with Installation & Configuration HD Video Camera 9x Zoom or Above Zoom, Smooth motorized pan, tilt and zoom controlled from remote or console Pan +/- 90°Tilt +35° / -45 10x lossless HD zoom Field of View Diagonal: 90°, Horizontal: 82.1°, Vertical: 52.2°, Full HD 1080p 30fps (H.264 UVC 1.5 with Scalable Video Coding (SVC)) Autofocus 5 camera presets, Far-end control (PTZ) of Cam product (with supported services) Camera, speakerphone, and call control IR 8.5 m CR2032 battery (included) SPEAKERPHONE Full-duplex, Acoustic echo cancellation Noise reduction technology, Ultra-wideband audio Sensitivity: -28dB +/-3dB Distortion: <5% from 200Hz HUB / CABLES / POWER Central Hub connects and powers all components along with tripod • 01 Year Warranty

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4	Page # 44 of Bidding Documents. (Package-D), Serial No. 3 of the Schedule of Requirement i.e. Attendance Machine.	• 2.4-inch LCD screen to display time, date, week, and attendance information • TCP/IP communication • Accurate and fast fingerprint recognition • Max. 1000 users, Max. 1000 fingerprints, and Max. 100,000 events records • Stand-alone operation (supports adding persons, cards, and fingerprints locally) • Downloads attendance reports by USB • Up to 32 shifts and holiday schedules can be configured • Supports 6 type of attendance status • Generates reports automatically • Supports multiple languages including English • E-Home address settings on device 01 Year Warranty	**Hybrid Biometric Time Attendance:** • Facial Recognition • Face/Fingerprint/Card/Password Multiple Verification • 2.8-inch TFT Screen • 900MHZ Dual Core CPU • Memory 512MB RAM / 8G ROM • 2MP WDR Low Light Camera • Adjustable Light Brightness LED • Linux Operation System • Face Capacity: 3,000 • Fingerprint Capacity: 3,000 • Card Capacity: 10,000 • Communication: TCP/IP, WIFI, USB Host • 01 Year Warranty
5	Page # 44 of Bidding Documents. (Package-D), Serial No. 4 of the Schedule of Requirement i.e. Networking Cable.	**Required Qty:** 03 Rolls Supply with Installation, Configuration & Testing • CAT 6 (4 Pair) UTP Ethernet Cable • Copper Conductors • Cable roll length (305 meter or above) or above	**Required Qty:** 04 Rolls Supply with Installation, Configuration & Testing • CAT 6 (4 Pair) SFTP Ethernet Cable • Copper Conductors • Cable roll length (305 meter or above) or above
6	Page # 45 of Bidding Documents. (Package-E), Serial No. 2 of the Schedule of Requirement i.e. Managed PoE Switch	**Managed PoE+ Gigabit Switch with SFP (Rack Mounted)** • 24 ports of auto-sensing Gigabit RJ45 Ethernet Ports • Auto-Sensing IEEE 802.3af/at PoE+ • Configurable 24V Passive PoE • 2 x 1G SFP Ports • 250W Power Supply • able to manage the Networks from a Single Control Plane	**Managed PoE+ Gigabit Switch with SFP (Rack Mounted)** • 24 ports of auto-sensing Gigabit RJ45 Ethernet Ports • Auto-Sensing IEEE 802.3af/at PoE+ • Configurable 24V Passive PoE • 2 x 1G SFP Ports • SFP module along with 80-meter fiber patch coord • 250W Power Supply

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		• Intuitive and Robust Configuration, Control and Monitoring • Can be Managed by a Controller 01 Year Warranty	• able to manage the Networks from a Single Control Plane • Intuitive and Robust Configuration, Control and Monitoring • Can be Managed by a Controller 01 Year Warranty

All other Terms & Condition, Specification, Rules and Clauses of bidding document will remain the same, Meeting ended with vote of thanks from the committee.

PROCUREMENT SPECIALIST
Khyber Pakhtunkhwa Culture
& Tourism Authority

Copy forwarded for information:
1. Director Admin & Finance, KPCTA.
2. GM (Planning & Marketing), KPCTA.
3. P.S. Director General, KPCTA.
4. All Procurement Committee Members.

PROCUREMENT SPECIALIST
Khyber Pakhtunkhwa Culture
& Tourism Authority

Khyber
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