



# KHYBER PAKHTUNKHWA CULTURE & TOURISM AUTHORITY



File. KPCTA/FWC/Catering Services/5-28/2021/Vol.1 Dated: 14<sup>th</sup> June, 2021

## MINUTES OF THE PRE BID MEETING "Framework Contract for Catering Services"

5046-53

M. H. Khan  
14/06/2021

The subject meeting held on 10-06-2021 (Thursday) at 02:30 PM, in the office of the Manager Procurement, KPCTA, Olympic Plaza, Peshawar Sports Complex, Stadium Road, Peshawar Cantt.

### PROCEEDINGS:

After recitation from the Holy Quran, Chairman Procurement Committee welcomed all the participants and asked the firm's representative to introduce themselves. The representative of the following two firms attended the pre bid meeting.

S. No.	FIRMS NAME
1.	M/s Waheed Khan Canteen Contractor
2.	M/s Afghan Sons

Following members of the procurement committee attended the meeting.

- ✓ 1. Manager Procurement, Chairman Committee
2. Dy. Director Finance, Secretary Committee
3. Procurement Specialist, Member
4. Dy. Manager IT & Database, Member
5. Dy. Manager MIS/Digitization, Member

All the representative of the firms were briefed about the bidding documents and after the detailed discussion and queries of the bidders, amendment in bidding document were recommended by the procurement committee which are mentioned below:

S.NO.	REFERENCE	ORIGINAL	AMENDED
1.	Page # 36 of Bidding Documents. Particulars at Serial No. 22 of the Schedule of Requirement	<b>Qehwa Setup:</b> Sheer Chaye, Green Tea Peshawari with Traditional Samawar, Pots, Cups and Steel Tray with traditional Qehwa Khana Setup	<b>Qehwa Setup:</b> Green Tea Peshawari with Traditional Samawar, Pots, Cups and Steel Tray with traditional Qehwa Khana Setup
2.	Page # 36 of Bidding Documents. UOM at Serial No. 22 of the Schedule of Requirement	Per Head	Per Samawar Per Day
3.	Page # 36 of Bidding Documents. Particulars at Serial No. 47 of the Schedule of Requirement	Marquee/Dera (60x150)	Water Proof Dera (60x150)






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4.	Page # 38 of Bidding Documents. Marks Column at Serial No. 3 of the Evaluation Criteria	30	28
5.	Page # 38 of Bidding Documents. Remarks Column Clause 2 at Serial No. 3 of the Evaluation Criteria	Framework Agreements of with any Public/Private Organization.	Similar Nature Framework Agreements with any Public/Private Organization.
6.	Page # 38 of Bidding Documents. Remarks Column Clause 3 at Serial No. 3 of the Evaluation Criteria	Completion/Performance certificate from any Government Organization only.	Similar Nature of Services, Completion/Performance certificate from any Government Organization only.

All other Terms & Condition, Specification, Rules and Clauses of bidding document will remain the same, Meeting ended with vote of thanks from the committee.

  
**PROCUREMENT SPECIALIST**  
Khyber Pakhtunkhwa Culture  
& Tourism Authority

**Copy forwarded for information:**

1. Director Admin & Finance, KPCTA.
2. GM (Planning & Marketing), KPCTA.
3. P.S. Director General, KPCTA.
4. All Procurement Committee Members.

  
**PROCUREMENT SPECIALIST**  
Khyber Pakhtunkhwa Culture  
& Tourism Authority